How to Remove Your Email Account from Your Device



Remove your account from an Apple device

- 1. From the Home screen, navigate: **Settings > Mail, Contacts, Calendars**.
- 2. From the Accounts section, tap an email account.
 - if there is only 1 email account linked to your iPhone, skip this step.
- 3. Tap **Delete Account**.
- 4. Tap 'Delete Account' again or 'Delete from My iPhone' to confirm.



Remove your account from an Android device.

- 1. From **home screen** choose the email app.
- 2. Click 3 lines menu in the top left hand corner.
- 3. Click the 👸 cog icon on the top right hand corner of that menu.
- 4. Choose the **email account** from under **Accounts**.
- 5. Click **Remove** from the top right-hand corner.

